



CONFERENCE DELEGATES SUPPORT (CDS) Application Form

**SANORD Conference 2023 :
20-22 September 2023 hosted by INN University, Hamar campus,
Norway**

One of SANORD's key goals are to bring together researchers and scholars from Nordic and Southern African institutions of higher education and research to jointly address relevant research issues pertaining to the SANORD mission.

The SANORD Conferences focus on this goal and we would like to invite all member institutions to attend the conference. Female presenters are especially encouraged to make use of this opportunity to apply for funding

SANORD will offer to its Southern African members a limited number of **PARTIAL Conference Delegate Support travel grants** to encourage participants from Southern African member institutions with limited financial support to participate. Please note the criteria below and complete the application form below.

Criteria for Conference Delegate Support (CDS):

1. The CDS is intended for researchers from SANORD member institutions in the **southern African region** only with limited financial capacity.
2. Selected Abstract authors who wish to attend the conference and present their papers at the conference.
3. SANORD strongly encourages joint presentations where north and south members work together.
4. Travel grants are offered to cover one or more of the following costs:
 - Conference registration fee,
 - Accommodation (3/4 nights)
5. Items that are not specified will not be covered by SANORD and for the delegates' own accounts.

6. The grants are given only to delegates who will present papers at the conference or at the discretion of the Local Organizing Committee.
 7. Only one travel grant per presentation is permitted.
 8. Funding grants will be allocated based on fairness, equality and the quality of the papers to be presented.
 9. The SANORD principle of female representation will be applied where applicable.
 10. All grant recipients will be responsible to submit a short narrative to sanordcentraloffice@uwc.ac.za after the event.
 11. Funding decisions: The Conference Committee will make the selection to a limited number of applications.
 12. All papers presented at SANORD conferences and later used in other publication outlets should give acknowledgment to SANORD.
 13. The last slide of your presentation should acknowledge the SANORD sponsorship.
 14. Please attach proof of how the rest of your travel costs will be covered as funds will only be disbursed with this proof.
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INDEMNITY

I (add your name & surname).....fully understand the Terms and Conditions for the above funds and will be attending the conference during the 2023 SANORD Conference at INN University, Hamar campus.

I further understand that in the unfortunate event that I am unable to present my paper I will inform the SANORD Organizing Committee and SANORD Central office before the date of the presentation of my paper. In the unfortunate event that you do not show up to present your paper without a valid reason, you will be expected to pay back the funds to SANORD. Such arrangements should be discussed with your HOD to ensure the reimbursements of funds.

SIGNED BY HEAD OF DEPARTMENT (HOD):

Name of HOD:	Prof/Dr/Mr/Mrs
Signature of HOD:	
Date and place:	
Name and Signature of Travel Grant Recipient:	Print Name here: Signature.....

APPLICATION FORM

Name & Surname:	
Name of Institution	
Email address	
Contact numbers	
Abstract title	
Email address of Head of Dept. (HOD)	
Contact number of HOD	

FUNDING REQUEST (PARTIAL FUNDING ONLY) please specify your request below:

DESCRIPTION	Y	N
1. Registration	R	
2. Accommodation	R	

Please Indicate below if you have been sponsored by SANORD for past conferences – list the year(s):

Motivation for application for Funds:

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IMPORTANT DATES:

Announcement date: 1 May 2023

Registration date: 1 May 2023

Registration closes: 15 August 2023

Please forward all applications to sanordcentraloffice@uwc.ac.za

PLEASE SUBMIT A LETTER OF SUPPORT FROM YOUR HEAD OF DEPARTMENT.